

Ref: 013FOI21.22 – Digitisation of Archive Records

1: Has the CCG deployed a cross-practice approach to the digitisation (scanning) of Lloyd George (LG) patient records?

a: If so, who is the supplier the CCG has contracted with?

b: When was the contract awarded and for how long?

c: How many patient files are in scope for the digitisation project?

d: If not outsourced, is the digitisation managed internally by CCG/practice staff?

No. The CCG is awaiting the NHS procurement framework.

2: If the CCG has not yet started to digitise Lloyd George records across its GP estate, does the CCG know roughly how many Lloyd George records exist in a physical form?

No.

3: Are these physical LG files stored within the respective practice?

Yes.

4: Are any physical LG files stored with a third-party storage company, off-site?

a: if so, roughly how many (files or boxes is fine)?

b: What is the annual cost to the CCG for the storage of physical patient files within third party storage companies?

The CCGs do not hold this information as the storage of records is the responsibility of the practices, not the CCG. There is no cost to the CCG for the storage of patient files.

5: Is there a uniformed Electronic Document Management system deployed across all practice surgeries?

a: if so, which EDM system has been deployed?

b: when was the contract awarded and how long for?

c: if not, which individual systems are currently being used across the estate?

No. The EDM is part of the clinical system, a mix of SystmOne and EMIS Web are used in Kirklees practices.

6: Who within the CCG is responsible for the digitisation of Lloyd George records across the CCG estate, in-line with the NHS England timelines?

a: Please provide name, job title and email address

Richard Main, Head of IM&T, r.main@nhs.net

7: Please also provide the details for:

A: Chief Financial Officer (or equivalent)

Ian Currell, Chief Finance Officer. His email address is ian.currell@nhs.net

B: Chief Information Officer (or equivalent)

The CCGs do not have a Chief Information Officer within the organizational structure. Ian Currell is the Senior Information Risk Owner (SIRO). His email address is ian.currell@nhs.net

C: Chief Clinical Information Officer (or equivalent)

The CCG does not have this role as such. Dr Khalid Naeem is Clinical Chair for Kirklees CCG (he can be contacted via kirkccg.contactus@nhs.net).

D: Chief Executive Officer (or equivalent)

Carol McKenna is the Chief Officer for NHS Kirklees CCG (she can be contacted via kirkccg.contactus@nhs.net).